



SVFPD MINUTES November 11, 2021

**SCOTT VALLEY FIRE PROTECTION DISTRICT**  
A California Special District  
Siskiyou County, California

P.O. Box 130, Greenview, CA 96037  
(530) 468-2170 messages only  
Location: Fire Hall, 317 Maple St.  
Greenview, CA. 96034

<http://www.scottvalleyfire.com>

Chief Paul Buchter  
530-598-7249 [pbuchter@live.com](mailto:pbuchter@live.com)  
Assistant Chief Steve Poling  
530 340-3245

[stevepoling64@gmail.com](mailto:stevepoling64@gmail.com)  
Administrator Nancy Salucci  
541 210-4618 [joy@mind.net](mailto:joy@mind.net)

**Board of Commissioners:**

Larry Alexander, Chair  
James C. Roseman, Vice Chair  
Kathleen Williams  
Kevin Hullquist

Summarized MINUTES from a regular Board of Commissioners meeting of Scott Valley Fire Protection District, Greenview, California. The meeting opened by Vice Chair James C. Roseman on Thursday, November 11, 2021. Present were Commissioners Kathy Williams, Kevin Hullquist, and Scott Frick. Also present were Assistant Chief Steve Poling, Administrative Officer Salucci, Chief Benny Austin, and Captain Mike Wilson. Absent: Chair Larry Alexander.

*Chief Paul Buchter (absent) Reported to Administrator Salucci by phone*

The department will be using a new mobile mechanic, Seth Ross, from Montague who will inspect all vehicles, create a list of needs, then ensure that all equipment follows DOT regulations. Pre-authorization by the Chief or Asst. Chief is required. Assistant Chief Poling explained paying Ross \$100/hr is more efficient and cost effective than taking the vehicles to Yreka or Medford for repairs.

Fort Jones Fire Department received \$200,000 as a COVID grant. Chief Buchter is investigating to determine if SVFPD could qualify for a similar grant.

Chief Buchter says he will be going "full bore" from now on and hopes to digitize all training records.

*Assistant Chief Steve Poling*

**Recent SVFPD state-wide strike team participation** All of our crews are now home.  
**Training/Safety/Injury and Illness prevention Program monthly report**

In accordance with SB198 avoiding back, shoulder, and neck injuries were discussed.

**Additions/deletions to roster/new firefighter applications** Three applicants received final approval by the Board. No deletions.

**Continuing/new business** Nothing to report

*Administrative Officer Nancy Salucci*

Incorporated herein the Administrative Notes from October 12, 2021 distributed to all board members.

**QVIR Memorandum of Understanding (MOU).** Nothing to report.

**Monthly revenue deposits, transfers, payment of bills; strike team payments due/received:** Strike team payments recently received include deposits from local CalFire: Crystal Fire \$631.51; Crystal Fire \$1000.34.

The USFS/OES is now processing strike team Service Orders from July/August/Sept. They are allowed 60 days to complete the documents, then send to the contractors (i.e., SVFPD) for review and signatures. Upon receipt of our signed documents, they have another 60 days to issue payment. We can expect USFS/OES strike team payments in early 2022.

Transfer: \$10,000 from State income into Salaries to cover strike team payments

Transfer: \$50,000 from Appropriations into Salaries to cover strike team payments

Approval of bills:

Atwood Insurance	14,446.92	Liability, vehicle, property insurance
CA Spec Di strict Assn	1102.00	Annual dues
Valley tire	4465.82	Tires for 1537, battery 1501
Casson Welding	750.00	Chief's vehicle repairs
ESO Solutions	956.34	Annual NFIRS/reporting software fee
Cruisemaster Engraving	239.00	Years of Service pins
Redline Engraving	38.50	Service award plaque
Cascade fire	418.28	Structure foam
Smith & Newell	3765.00	2019-2020 Audit
US Postmaster	58.00	Postage stamps
Streamline	600.00	Annual website hosting fee
Dept of Justice	32.00	Fingerprinting
Pacific Power	147.46	Utility
Siskiyou Tel	91.86	Utility

SVFPD Minutes  
November 11, 2021

City of Ft. Jones	200.00	Med. Aid agreement
USBank	5278.11	Misc. equipment/supplies
SV Auto Parts	2304.59	Misc. parts, headlights
FJ Lumber	68.27	Valves
Mean Gene's	260.15	Kerosene
Nancy Salucci	180.00	Mileage/supplies
Nancy Salucci	2290.62	Salary
Paul Buchter	1,071.26	Salary and annual stipend
Steve Poling	1020.47	Salary and annual stipend
Steve Poling	11,960.66	Dixie Fire
David Donahue	4472.91	Dixie Fire
Joshua Frick	7844.06	Dixie Fire
Nick Kraus	12,340.51	Dixie Fire

Annual stipends for incident responses and drill/training attendance Nov. 1, 2020, through Oct. 31, 2021

Benny Austin	189.32
Pat Costello	50.79
Dave Donahue	156.97
Josh Frick	1813.97
April Hicks	180.08
Larry Hicks	660.30
Nick Kraus	207.70
Lloyd Pearson	106.20
George Poe	300.14
Dustin Wailes	1003.23
John Wear	75.00
Talon Baldwin	110.00
Jen Frick	105.00
Kim Knox	40.00
Greg MacDonald	35.00
Jim Martin	5.00
Anthony Schaefer	175.00
James Skelton	15.00
Brooklyn Tupman	80.00

**Motion to pay above bills Hullquist/2<sup>nd</sup> Frick, all ayes. Motion passed.**

**Operations Data**

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Full Strength (goal)	25	25	25	25	25	25	25	25	25	25	25	
Active firefighters on roster	17	18	18	18	18	20	20	18	24	24	22	
Inactive firefighters	1	0	0	1	0	0	0	0	0		0	
Firefighters removed from roster	0	1	0	0	1	0	1	2	0	0	2	
New applications received	0	0	1	0	2	1	2	3	0	0	0	
Applications pending	1	0	1	1	3	2	5	4	1	1	0	
Attended 1 <sup>st</sup> Tuesday drill	11	11	13	10/7	12	12	9	10	8	8	14	
Attended 2 <sup>nd</sup> Tuesday drill	11	9	14	9	21	12	7	7	7	11		
Station Staffing: Greenview		5	5	5	5	5	5		6			
French Creek		5	5	5	5	7	5					
Callahan		2	2	2	2	2	2					
Moffett Creek		6	6	5	5	6	6		7			

**October 2021 totals per Cal-Fire dispatch records**

Vegetation Fires	Vehicle Accident	Structure fires	Other fires	Medicals	Haz Mats	Public Assists	Others	Total
0	2	1	5	21	0	2		31

After the meeting Greg Lindholm advised Administrator Salucci that he confirmed with Morgan Eastlick that Eastlick had contacted a licensed surveyor to complete plot plan and the application. Mr. Lindholm will confirm the fees with SVFPD prior to hiring the surveyor. The surveyor will then submit the documents to the Community Development for approval. All the steps on Chief Buchter's list then will be completed. The surveyor will then submit the full application to the County for a boundary line adjustment and plan review.

**BOARD REPORTS**

*James C. Roseman, Vice Chair*

**Approval of minutes** The September 9, 2021, minutes were not approved due to a lack of quorum of those who attended the September meeting. Move to December agenda.

Chair Roseman asked Operations to submit in writing the minimum number of qualified SVFPD firefighters who are to remain in Scott Valley while our strike teams are dispatched elsewhere. Assistant Chief Poling and Commissioner Frick explained that "we did have good coverage this summer on fires although we were not totally covered in medicals." Our two main medical responders have day jobs. There are now significantly more medical dispatches than in previous years. SVFPD's charter does not include any responsibility to respond to requests for medical aid

**Oral communication; correspondence; continuing/new business** Nothing to report.

*Kathy Williams*

Dalmatians report \$9,722.95 at Banner Bank, \$19,558.42 at Edward Jones. Although the Dalmatians had a small booth at the Fall Festival in Ft. Jones, they did not do well financially due to their obscure location.

**Continuing/New business** Commissioner Williams will not attend the December and January meetings.

*Kevin Hullquist*

**Continuing/New business** Nothing to report.

*Scott Frick*

**Firefighter appreciation dinner** will be held Saturday, November 20, 5:30 at the Sacred Heart Parish Hall in Fort Jones. Plans were finalized for the catered dinner, awards, set-up, and decorations.

**Continuing/New business** Nothing to report.

Motion to Adjourn Hullquist/ 2<sup>nd</sup> Frick. Three ayes, passed.

Date \_\_\_\_\_

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Administrative Officer