



**SCOTT VALLEY FIRE
PROTECTION DISTRICT**
A California Special District
Siskiyou County, California
P.O. Box 130, Greenview, C A 96037
(530) 468-2170 messages only
Location: Fire Hall, 317 Maple St.
Greenview, CA. 96037
<http://www.scottvalleyfire.com>

Operations:

Chief Paul Buchter
530-598-7249 pbuchter@live.com
Assistant Chief Steve Poling
530 340-3245
C1501poling@gmail.com

Administration:

Nancy Salucci 541 210-4618
Lyndi Frick 530 598-8759

Board of Commissioners:

Larry Alexander, Chair
Kathleen Williams
Kevin Hullquist
Greg Lindholm
Jennifer Frick

SVFPD BOARD MINUTES Thursday, February 13, 2025 5:30p.m.

Summarized MINUTES from a regular Board of Commissioners meeting of Scott Valley Fire Protection District, Greenview, California. The meeting was held on Thursday February 13, 2025 and was opened at 5:30 by Vice Chair Gregory Lindholm. Present were Board members Kevin Hullquist and Kathy Williams. Administrator Rosalinda Frick, Chief Paul Butcher, and Assistant Chief Steve Poling were also present. Excused absences included Larry Alexander and Jennifer Frick.

Public Report Period: No public was present.

BOARD REPORTS

Gregory Lindholm, Vice Chair

Approval of Minutes: The Minutes from the January 10, 2025 meeting could not be approved at this time due to a lack of quorum of those present in January.

Training Center Update Chief Buchter affirmed that the electrical panel has been “green tagged” by the County inspector. Tasks needing to be completed include additional electrical grounding; scheduling PP&L to install the meter; pouring a cement pad in front of the door; grading the slope to 10’ surrounding the building. The insulation will be blown in and the mini-split heater and A/C unit will be installed when the weather clears,

Water drafting accessibility and solar installation on Lindholm property.

Chief Buchter agrees that Lindholm’s Greenview property is a good central location for a drafting set-up. However, there is a lot to consider and Buchter intends to confer with FEMA re potential funding before proceeding further. (Note: Keep this topic on the agenda for further discussion.)

Continuing/New business: Nothing to report.

Kevin Hullquist (Insurance Oversight)

Continuing/New business: Commissioner Hullquist continues to carefully review the bills each month prior to the Board approving them. Nothing new to report.

Kathy Williams (Personnel, Sunshine Committee, Dalmatians’ Liaison)

Dalmatians Report: The Dalmatians had \$23,465.40 in Edward Jones in January (no February statement available yet); currently \$20,375.97 in Banner Bank with an \$850.00 insurance bill due. With now only one Dalmatians’ member, Administrator Salucci questioned if the Dalmatians were required, like SVFPD is, to have two members signing checks. Chief Buchter confirmed their Bi-Laws permit only one signor. Salucci suggested Lyndi Frick might assist the Dalmatians and be paid by SVFPD. It was decided that Lyndi will speak with Kim and offer to work with social media to raise exposure for the Dalmatians.

Continuing/New business: Nothing new to report.

Rosalinda Frick, Administrator

Acquisition of Microsoft Word program She will purchase Word using Chief Buchter's department Visa.

COS Classes Lyndi exclaimed that the "classes are good" and she's learning lots.

Continuing/New business Nothing to report.

Nancy Salucci (Administrative Officer)

Continuing/new business

Pay rates for recent Pasadena/Eaton/CSR Mobilization fires: After much discussion, a motion was made to pay Poling, Kraus, and Frick the same Officer's Rate, rather than the lower Engineer and Firefighter rates. Poling explained they all have the same responsibilities and experience, and should be paid the same (higher) rates. All ayes, passed. Payroll will be available by the end of February after being processed by Bonnie's Bookkeeping and the County Auditor's Office.

Larry Hicks invoice for physical – Salucci inquired if it was appropriate for SVFPD to reimburse Etna Assistant Chief Hicks for his physical. Chief Buchter said it would be prudent since Hicks is still a member of SVFPD and responds occasionally for us.

Monthly payments:

Paul Buchter	1,194.41 Salary
Steve Poling	1,194.41 Salary
Nancy Salucci	3,475.80 Salary
US Bank	3,420.26 Misc equip & fuel
Nancy Salucci	84.00 Reimbursement
Rosalinda Frick	493.29 Hourly payroll
Joseph Hess	167.00 Instructor training
Town of Ft. Jones	200.00 Donation
Siskiyou Tel	99.57 Utility
Pacific Power	257.48 Pacific Power
Bonnie's Bookkeeping	545.00 4 th Qtr, 2024 W-2s, yr end taxes
Valley Tire	90.00 Rotate tires
Ft. Jones Hdw	76.92 Parts
Larry Hicks	134.00 Reimburse physical exam
Josh Frick	239.50 SRWC payroll
John Wear	195.50 SRWC payroll
George Poe	201.67 Reimburse kerosene
Ft. Jones Lumber	19.52 Misc parts
Mean Gene's	1,017.47 Kerosene & fuel
SV Auto Parts	314.31 Misc parts

Payroll Taxes: IRS: 1535.18 Feb payroll; EDD \$233.46 Feb payroll; EDD \$221.37 Q4 2024.

Deposit: \$289.09 (SDRMA Liability & Property Insurance refund)

Motion to pay the bills Hullquist/Williams. All ayes, passed.

Operations Reports

Chief Paul Buchter

Salary survey/strike team payments update Chief Buchter is working on updating our Salary Survey to increase our base rates and an Administrative Fee to include workers' comp and taxes so

SVFPD can be paid more adequately for strike team participation. SVFPD's Salary Survey Admin Rate has historically been 10% whereas it should be \$19.35% to cover WC, IRS, EDD, FICA, FUTA, UI. Per Administrator Salucci, with the current 10% Admin payment from OES (\$12,613.27) on the Palisades fires, it will pay a large portion of the above fees, with only 9.35% being deducted from the strike team's pay rates.

Scott River Watershed Council (SRWC) collaboration contract Funded by a recent grant obtained by SRWC, a SVFPD crew has been hired to burn piles of debris in the Scott River watershed. Our first project now has been completed and SRWC will continue to hire us for additional prescribed burns. "We have no liability" per Chief Buchter as SRWC is the contractor.

SVFPD, Etna FD, and FJFD Alliance Meeting Update: There have been no recent meetings. The three fire departments' Chiefs and Ambulance personnel are collaborating. Buchter said "Consolidation is working without the formalities. Larry Alexander is on the Steering Committee. A "Recruitment Event" for the three fire departments is also in the planning stages.

Water tender update: Rather than repairing the three water tenders' leaking tanks, Buchter and Poling are now considering purchasing new tanks from a company in Medford.

Upcoming Grants AFG and SAFER Chiefs Buchter and Hess and Lyndi Frick are scheduled to meet next week to strategize the 2025 SAFER grant.

Continuing/New business Fires have been quiet for now with the exception of one large barn fire.

Assistant Chief Steve Poling

Strike Team Up-date Poling spoke of the crew's experience on the Eaton and Palisades fires, noting that there was "a lot of driving" and "lots of standing-by."

Continuing/New business Poling has been working at the stations. Poling and Chief Buchter are tracking Poling's hours for payment as agreed to last year. Poling has been installing new signage from Siskiyou Lazer on vehicles. The decals should last fifteen years

Motion to adjourn meeting: Hullquist/2nd Williams, all ayes, passed.

Date _____

Vice Chair Gregory Lindholm

Administrative Officer Nancy Salucci