



**BOARD MINUTES March 12, 2020**

**SCOTT VALLEY FIRE PROTECTION DISTRICT**  
A California Special District  
Siskiyou County, California  
P.O. Box 130, Greenview, CA 96037  
(530) 468-2170 messages only  
Location: Fire Hall, 317 Maple St.  
Greenview, CA. 96034  
<http://www.scottvalleyfire.com>

Chief Paul Buchter  
530-598-7249 [pbuchter@live.com](mailto:pbuchter@live.com)

Assistant Chief Scott Frick  
530 643-1413  
[svfiechief1501@yahoo.com](mailto:svfiechief1501@yahoo.com)

Administrator Nancy Salucci  
541 210-4618 [joy@mind.net](mailto:joy@mind.net)

Board of Commissioners:  
Larry Alexander, Chair  
James C. Roseman, Vice Chair  
Jay Akerman  
Kathleen Williams  
Kevin Hullquist

Summarized **MINUTES** from a regular Board of Commissioners meeting of Scott Valley Fire Protection District, Greenview, California. The meeting was held on Thursday March 12, 2020 and was opened at 6:00 p.m. by Chair Larry Alexander. Present were Vice Chair James C. Roseman and Board members Jay Akerman, Kathleen Williams, and Kevin Hullquist. Chief Paul Buchter and Administrative Officer Nancy Salucci were also present

**PUBLIC COMMENTS** Etna Fire Chief Al Kramer was invited to attend the meeting by Chief Buchter. (See Alliance Report below.) Greg Lindholm attended to discuss the possibility of the Greenhorn Grange transferring their building and property to SVFPD.

*Chief Paul Buchter*

**New firefighter applications, deletions from roster** Although Chief Buchter handed out numerous applications, no new applications were submitted. Motion to accept applicant Jesse Kramer pending FASIS approval. Motion Williams/2<sup>nd</sup> Roseman. All ayes. Motion passed.

**Training/Safety/Injury and Illness Prevention Program monthly report** Safety training demonstrated the importance of standing on the outside of a charged hose when discharging water.

**Scott Valley Fire and Rescue Alliance Report** The monthly Alliance meeting is tomorrow and Chief Buchter is hopeful the new automatic aid agreement will be completed. Chief Buchter asked Etna Chief Al Kramer for a copy of his department's workers comp Certificate of Coverage. Chief Kramer was dubious about our need to know. Chair Alexander explained because some personnel had dual membership in SVFPD and EtnaFD, as a standard business operating procedure, we needed confirmation. Administrator Salucci will send a copy of our coverage to the City of Etna and request they send us their Certificate.

**Long and Short Range Plans** Postponed until the April meeting.

**Continuing/New business**

- Our newly upgraded Facebook page is receiving over 100 hits per day, said Chief Buchter. A lot of new pictures will be soon posted. Go to: <https://www.facebook.com/ScottValleyFire/>
- Chief Buchter is in the process of receiving a property owner's permission for emergency egress off Kellems Lane. A culvert is needed. With an owner's permission, a crew will be removing a few trees. The County road crew will remove the stumps.
- Some members attended the annual Siskiyou County Firefighters' Appreciation Dinner. Al Buchter was honored as SVFPD's Firefighter of the Year. Information was sent to the Siskiyou Daily News.

*Assistant Chief Scott Frick (Excused absence)*

*Administrative Officer Salucci*

**Approval and payment of bills**

Nancy Salucci	2418.48
Nancy Salucci (reimbursement)	176.00
Paul Buchter	738.80
Scott Frick	323.22
City of Ft Jones	200.00
Siskiyou Tel	90.58

**Budget transfers** None; **Deposits** None

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Pacific Power	342.68
Inline Fence Construction	10,900.00
Campora	452.36
US Bank	4828.74
Cascade Fire	357.71
Midland Telecom	1173.00
Mean Gene's Gas	724.53
Boston Nichols (reimbursement)	505.65

Motion to pay bills: Motion to pay February bills Hullquist/2<sup>nd</sup> Roseman. All ayes, passed.

**Dalmatians report** \$23,969 Edward Jones, \$7476 Banner Bank: Total \$31,445

**Ethics Training** As of March 13, 2020, all board members had completed the required two-hour on-line Ethics AB 1234 Compliance Training for 2020 and submitted their Certificates of Completion.

**Oral communications, correspondence, continuing/new business** Nothing to report

**Operations Data**

	Jan	Feb	Mar			
Full Strength (goal)	25	25	25			
Active firefighters on roster	17	17	17			
Inactive firefighters	0	0	0			
Firefighters removed from roster	3	0	0			
New applications received	0	0	0			
Applications pending	2	0	1			
Applications distributed	0	0	3			
Attended 1st Tuesday drill	13	10	10			
Attended 2 <sup>nd</sup> Tuesday drill	8	7				
Station staffing—Some respond to multiple stations						
Greenview	5	5	5			
French Creek	5	5	5			
Callahan	3	3	3			
Moffett Creek	5	5	5			
Scott River	2	2	2			
Masterson-Unstaffed, no vehicles						

**BOARD REPORTS**

Larry Alexander, Chair (Public Information Officer, Grant Procurement, Fire Safe Council Liaison)

**Approval of minutes** Motion to approve the minutes for the February 13, 2020 meeting, Roseman/2<sup>nd</sup> Hullquist. All ayes. Passed.

**Scott Valley Fire and Rescue Alliance Executive Committee Report** A joint meeting with the Executive Committee, the Chiefs, and Deputy County Council Dana Barton is set for March 16, 2020. Alexander reported that the Chiefs' committee is doing a very professional job.

**Oral communication; correspondence; continuing/new business**

- Chair Alexander was approached by local Greenhorn Grange members who suggested they may want to transfer (sell or donate?) the Grange building and property to SVFPD. Greg Lindholm contributed to the conversation. A meeting is scheduled for March 22<sup>nd</sup> where the Grange will be asked to make a proposal to us.
- With current COVID-19 concerns, Brown Act meeting rules are rapidly evolving. Chair Alexander cautioned against group emails. Several questions were raised about how our volunteers can respond at people's homes, if volunteer firefighters should respond to EMS calls, if there will be separate ambulances for COVID-19 patients, what kind of isolation and decontamination protocols will be enacted, and if we have a "Duty to Act."

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- Chair Alexander led a brief discussion about board members' potential conflicts of interest. Chair Alexander stated that it is legal for SVFPD to contract with a board member providing we follow California's and SVFPD's policies and procedures. Any involved board member would be excluded from any discussion and vote. It was decided that SVFPD would completely disconnect from conducting business with Resource Management to avoid any appearance of a conflict. County Counsel will be consulted on an individual contract basis.

*James C. Roseman (Vice Chair, Personnel liaison)*

**New/Continuing business** Vice Chair Roseman presented a custom made 3'x4' wooden flag that was hand crafted by Megan Zacharek of Montague. It was much admired and appreciated by the board.

*Jay Akerman (Fiscal Oversight/Insurance)*

**Continuing/New business** The "Go Daddy" web page host enrollment was transferred from Akerman to Administrator Salucci.

*Kathy Williams (Sunshine Committee)*

**Continuing/New business** Commissioner Williams is keeping up on the greeting cards. The events committee decided that it was time to "give up" the holiday party and to schedule a big summer bash, a BBQ instead, perhaps in June.

*Kevin Hullquist (New training facility coordinator)*

**Report on Greenview Station fencing project** The committee is conferring on what size and where on the property a new training center should be located. All three lots will likely need to be combined, with necessary lot line adjustments. Bray & Associates want the building specs. The 21x28 metal building formerly the Eastside Road station is stored on Chief Buchter's property.

**New/Continuing business** Nothing new to report

Motion to Adjourn Hullquist/ 2<sup>nd</sup> Roseman. All ayes, passed.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Administrative Officer