



**SCOTT VALLEY FIRE  
PROTECTION DISTRICT**  
A California Special District  
Siskiyou County, California  
P.O. Box 130, Greenview, CA 96037  
(530) 468-2170 messages only  
Location: Fire Hall, 317 Maple St.  
Greenview, CA. 96037

<http://www.scottvalleyfire.com>

**Operations:**

Chief Paul Buchter  
530-598-7249 pbuchter@live.com  
Assistant Chief Steve Poling  
530 340-3245  
C1501poling@gmail.com

**Administration:**

Nancy Salucci 541 210-4618  
Lyndi Frick 530 598-8759

**Board of Commissioners:**

Larry Alexander, Chair  
Kathleen Williams  
Kevin Hullquist  
Greg Lindholm  
Jennifer Frick

## SVFPD BOARD MINUTES Thursday, November 14, 2024 5:30

Summarized MINUTES from a regular Board of Commissioners meeting of Scott Valley Fire Protection District, Greenview, California. The meeting was held on Thursday November 14, 2024 and was opened at 5:30 by Chair Larry Alexander. Present were Board members Kathy Williams, Jennifer Frick, Kevin Hullquist, and Greg Lindholm. Administrative Officer Nancy Salucci, Administrative Assistant Lyndi Frick, and Assistant Chief Poling were also present.

### CLOSED SESSION

The Board met in closed session to discuss annual staff reviews. It was determined that there would be no changes in salaries, maintaining 2024 rates. Assistant Chief Poling was awarded a one-time \$3,000 bonus as compensation for additional work performed beyond his duties as Assistant Chief. Rosalinda Frick was encouraged to take classes to become a certified trainer.

**Public Report Period:** Ft. Jones Chief Joseph Hess provided information and sought signatures for the 2024-25 Assistance to Firefighter's Grant (AFG) application Memorandum of Understanding (MOU). This is basically the same as the 2023-24 application with hoses, nozzles, hand tools, thermal imaging devices, and tailored to what each individual department needs. There is a better chance of success if all three departments submit a mutual application. Motion to enter into the MOU Hullquist/2<sup>nd</sup> Lindholm, all ayes, passed.

### BOARD REPORTS

*Larry Alexander, Chair* (Public Information Officer, Fire Safe Council Liaison)

**Approval of Minutes:** Minutes from October and November were signed by Chair Alexander and Administrator Salucci.

**Consolidation** Captain Josh Frick and Chief Joseph Hess will be meeting in January with Siskiyou County officials to garner support of the SVFPD/FJFD/EtnaFD

consolidation. A Municipal Services Review (MSR) will be conducted. [An "MSR review" typically refers to a "Municipal Service Review," which is a comprehensive study analyzing the level and quality of governmental services provided by local agencies within a specific geographic area, often used to identify potential areas for improvement and coordination between service providers; it's a key tool for local government agencies to assess the efficiency of service delivery and identify opportunities for collaboration.] A consultant will need to be hired to work on getting a grant for the MSR at a likely cost of \$200,000.

### Continuing/New business:

*Kevin Hullquist (Insurance Oversight)* Nothing new to report

*Jennifer Frick (Board Member)* Nothing new to report.

*Kathy Williams (Personnel, Sunshine Committee, Dalmatians Liaison)*

**Dalmatians Report:** Currently the Dalmatians have \$22,781.31 in Edward Jones and \$20,381.97 in Banner Bank.

**Holiday Party:** The party is set for December 6<sup>th</sup> at Sacred Heart Parish in Ft. Jones. Williams will submit a personal check deposit for \$300 to Sacred Heart, refundable upon our leaving the Hall clean and in good order. Rosalinda Frick sent email invitations, but received only five responses. She will text, call, and mail invitations to members. The Frick family will put SVFPD on their catering insurance policy as required by Sacred Heart Church.

**Continuing/New Business:** Nothing to report.

*Gregory Lindholm (Training Center/Building Oversight)*

**Training Center Up-date:** Per Chief Buchter, the electrical work is complete and an invoice submitted by Mercier Electric for \$12,000. PP&L has run wires to the building and installed the drop/weatherhead. PP&L still needs to install and hook-up the meter.

**Continuing/New Business:** Nothing new to report.

*Nancy Salucci, Administrative Officer*

**Strike team payments update and approval** Salucci noted that this is the 2<sup>nd</sup> of two OES Shelly & Park fire payments. The first payment in October was for straight time. Because OES pays time-and-a-half, this is the remaining half-time payment on the Shelly and Park fires. The Board agreed that our firefighters should be paid at the ranks achieved within our department, i.e. Assistant Chief, Captain, Engineer, and Firefighter. This is in accordance with USFS and CalFire procedures, but differs from OES that pay rates for only one Captain and one Engineer per vehicle. When there is a difference (i.e. two SVF Captains on an OES incident), SVF will pay our crew members the higher rate.

**Approval and payment of bills:**

Motion to approve payment of bills Williams/2nd Lindholm, all ayes, no nays.

**Monthly payments for regular salaries and bills:**

**IRS regular payroll tax \$1495.64 EDD payroll tax \$140.98**

Paul Buchter	1194.41	Salary
Steve Poling	1194.39	Salary
Nancy Salucci	3466.66	Salary
Nancy Salucci	280.80	Mileage/office/stamps
Rosalinda Frick	611.82	Hourly payroll
Joseph Hess	167.00	November training
Town of Ft. Jones	200.00	Donation
Nancy Salucci	30.40	Reimbursement
Siskiyou Tel	99.04	Utility
Pacific Power	-0-	Utility
USBank	5493.83	Fuel, supplies
SDRMA	289.09	Insurance for new Greenview Stn
CSDA	1312.00	2025 Membership renewal
Streamline	1260.00	Annual website fee
Scott Valley Auto Pts	722.06	Batteries and filters
Josh Frick	81.34	Reimburse fuel for 1518
Cascade Fire	11,089.65	Equipment CaFireFound. grant
Ft. Jones Lumber	500.32	Plastic Culvert (replace Oct ck)
Mercier Electric	12,000.00	Installation at new Greenview Stn

**ACH Transfers: IRS \$4,462.06; EDD \$700.84; for OES & Stipends**

Steve Poling	10,079.77	Shelly & Park Fires OES
Josh Frick	1,005.69	Shelly Fire OES
Nick Kraus	8,766.17	Shelly & Park Fires OES
Glade Stebbins	3,483.74	Shelly Fire OES
Emily Langland	7,465.86	Shelly & Park Fires OES
Dave Donahue	5,523.00	Shelly & Park Fires OES
Logan Stebbins	1,604.59	Shelly Fire OES Engine 1534
Larry Hicks	4,971.49	Shelly Fire OES Engine 1534
Jim Martin	3,278.88	Shelly Fire OES Engine 1534
Benny Austin	954.16	Shelly Fire OES Engine 1534

**ANNUAL STIPENDS for drill attendance & incident responses:**

Emily Langland	156.99	Stipend
Jim Martin	27.70	Stipend
George Poe	150.00	Stipend
John Wear	235.49	Stipend
Jayson Scroggins	70.00	Stipend
Glade Stebbins	249.34	Stipend
Andrew VanderMerwe	50.00	Stipend
William Alex Varga	110.00	Stipend
Joah Frick	664.92	Stipend
Larry Hicks	207.79	Stipend
Steve Poling	193.94	Stipend
Benny Austin	157.00	Stipend
Paul Buchter	230.87	Stipend
Dave Donahue	55.41	Stipend
Rosalinda Frick	101.59	Stipend
Nick Kraus	83.12	Stipend

*Rosalinda Frick Administrative Assistant*

**CSDA Ethics Training Update:** The SVFPD board has completed the mandated ethics training and is in compliance for the following two years.

**Website Update:** The Scott Valley Fire website has been updated with the monthly minutes, the yearly budget, and the yearly audit report. Rosalinda Frick has also updated the photos throughout the website.

*Chief Paul Buchter and Assistant Chief Steve Poling*

**Operations Reports**

1. Per Poling, we need three new water tender tanks. The leaking tanks have been patched too many times. Rob Cooper, welder, will remove and replace the tank bottoms with new steel at one-quarter the price of new tanks.
2. The station signs are all deteriorating and need replacing. Poling will order and install new signs.

Motion to Adjourn Williams/2nd Frick. All ayes, passed.

Date \_\_\_\_\_

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Administrative Officer Salucci