



## SVFPD MINUTES June 13, 2024—Lyndi Frick

Summarized MINUTES from a regular Board of Commissioners meeting of Scott Valley Fire Protection District, Greenview, California. Chair Larry Alexander opened the meeting on Thursday, June 13, 2024. Present were Commissioners Kevin Hullquist, Gregory Lindholm, and Jennifer Frick. Kathy Williams had an excused absence. Administrative Officer Nancy Salucci had an excused absence with trainee, Lyndi Frick, sitting in. Chief Paul Buchter, and Assistant Chief Poling were also present.

**Public Report Period:** Benny Austin, Sean Krietich, and Kim Ritola.

### BOARD REPORTS

*Larry Alexander, chair* (Public Information Officer, Fire Safe Council Liaison)

**Approval of Minutes.** Motion to approve the minutes from the March 14, April 11, and May 9, 2024 meeting. Kevin Hullquist moved to approve the minutes and Gregory Lindholm 2nd. All ayes, motion passed.

**Introduction of Firefighter Lyndi Frick.** Larry Alexander introduced firefighter Lyndi Frick to the board. Explained that she will be training to take over Nancy Salucci's position once she decides to retire.

**New Lease Agreement for Callahan Station.** Sean Krietich is the new owner of the land that the Callahan fire station is located on. Sean addressed his concern for the station being on his property and does not find the old lease fair. Sean presented the board with a new lease agreement that his lawyer wrote up. The proposed lease asks for \$6600.00 per year starting on July 1st 2024, with a 1.5% increase each year. The proposed lease would last for five years, ending in 2029. Larry Alexander explained to Mr. Krietich that the board cannot approve his proposed lease because the decision is not solely the SVFD board, the county would have to be involved with a decision like this.

**Dalmatians report by President Kim Ritola.** The Dalmatians' financial report from Banner Bank: \$17,257.46. The Dalmatians' financial report from Edward Jones: \$21,948.25. Kim stated that for the Edward Jones account she still needed to make a deposit for an additional \$852 that she received for weddings that the Dalmatians are helping with. The Dalmatians are committed to fund Cal-Fire 50% grant up to \$8,662 and/or California Fire Foundation up to \$4,746. This commitment comes with the hope that some of the money from the new grant could go towards the Dalmatians' beer wagon as the current axle on it has rusted out and it needs a new coat of paint. A new wagon would be \$25,000 to \$30,000.

**California Fire Foundation 2024 grant approval and authorized receipt of funding:** Motion to approve \$25,000 grant for new firefighter equipment. Jennifer Frick moved to approve and Gregory Lindholm 2nd. All ayes, motion passed.

**2024-25 Recommended Budget approval and signing:** Gregory Lindholm motioned to approve the recommended budget, Jennifer Frick 2nd. All ayes, motion passed.

**Hiring resilience rep for public feasibility survey.** Nothing new to report.

**Continuing New Business:** Nothing new to report.

*Kathy Williams* (Personnel, Sunshine Committee, Dalmatians liaison) Excused absence.

*Kevin Hullquist* (Insurance Oversight)

**Short- and long-range Board plans:** Kevin Hullquist, Larry Alexander, and Gregory Lindholm are still working on board plans.

**Continuing/new business:** Nothing new to report.

*Gregory Lindholm* (Training Center/Building Oversight)

**Training Center Update:** The new foundation slab has been put down. The building plans to go up on Friday, June 14, 2024, at 3pm. Construction should be completed by the end of the day on Saturday, June 15, 2024. **Continuing/new business:** Nothing new to report.

*Jennifer Frick*

**Investing District Funds with California Class- Update from County Treasurer:** Jennifer has been unable to meet with Bob Shull, county treasurer, but hopes to meet with him before the next meeting. Larry Alexander explained that investing outside of Siskiyou County means that SVFD would relinquish association with Siskiyou County. The board requests to meet with the county treasurer to have a presentation explaining the investment options. The board is also curious as to if they can freely flow money between SVFD and the Dalmatians.

**Process and expense for initiating ballot measure for emergency services:** Nothing new to report.  
**Continuing/new business:** Nothing new to report.

*Nancy Salucci (Administrative Officer) Absent*

*Rosalinda Frick (taking minutes)*

**Monthly revenue deposits; transfers, warrant requests.**

Transfers: Error correction: \$1875.95 from 728000 (expenses) into 761110 (capital) account;

**Approval and payment of bills June 13, 2024** Motion to approve Hullquist/2<sup>nd</sup> Lindholm, four ayes, passed.

**Transfer requests and revenue deposits: ACH Transfers: IRS Q2 \$1394.26; EDD Q2 \$153.11**

Paul Buchter	1194.40	Salary
Steve Poling	1194.40	Salary
Nancy Salucci	3466.66	Salary
Nancy Salucci	162.80	Mileage/office/phone
Town of Ft Jones	200.00	Donation
Siskiyou Tel	101.07	Utility
Pacific Power	189.19	Pacific Power
USBank	120.40	Fuel, supplies
EDD	58.94	Rate adjustment
Joseph Hess	167.00	Instructor Fee
Zoll Medical Corp	220.29	Tax on supplies
Bonnie's Bookkeeping	565.00	Q1 & Q2 tax prep and payroll
Custom Designs	1,565.20	Sweatshirts
SDRMA	633.61	Property/liability insurance adjustment 2023-24
SDRMA	26,767.83	Property/liability insurance 2024-25
American Carports	21,048.20	New Greenview station (metal building)
B&A Asphalt	18,895.00	New Greenview station (cement foundation)
USPS	17.00	PO Box key and deposit

Motion to approve the bills Hullquist/2<sup>nd</sup> Frick. All ayes, passed.

**Report on meeting with CSDA representative Chris Norman:** Nothing to report, board requests to move this to July's agenda.

**Smith & Newell 2022-23 Audit report:** Pending

**SDRMA reduced rates from estimated \$33,167 to \$26,767 due to oversight of Chief Buchter:** Chief Butcher explained that he reduced the rate because it was more than necessary when you take into account the insurance that each apparatus has and is covered under. The new number covers the cost of the building and the firefighting equipment inside of the building.

**Continuing/new business:** No report

**Operations Reports:** *Chief Paul Buchter*

**Alliance (formerly “Consolidation”) meeting report:** Last combined project was burning 10 acres in Etna on Alan Kramer’s property. This project occurs annually with the trainees conducting the burning with oversight from superiors. The weekly combined training has been going smoothly with FTJFD Chief Hess and Etna Ambulance paramedic Teresa Arwood conducting the trainees. We also all conducted our annual MCI at Kidder Creek in May and it went well.

**Training Center Update:** Building shall be erected on June 14th and completed on June 15th. The next step is to put in power. Chief Buchter plans to build a table for the new building. He hopes to put in large fans and monitor heating. Chief Buchter also would like to request that the board moves into a new building and the current board room can be turned into a storage room. When Chief Buchter last spoke with Nancy the budget for the new building was \$27,000, but Nancy agreed to bump it up to \$40,000. With that increase Chief Buchter wants to get an estimate from Dave Downey on how much it would cost to put a mini split into a new building, or DIY a mini split. Chief also requests a hose cleaning and storage rack and a drive through gravel driveway.

**Cal-Fire 50%/50% Grant application:** This grant was applied to in hopes to get a new radio system.

**Continuing/new business:** Department received new jaws of life and trained with them.

*Assistant Chief Steve Poling*

**Sweatshirt Delivery:** Assistant Chief Steve Poling has been giving out the sweatshirts to the firefighters. He has received positive feedback on the quality of sweatshirts.

**Pump Test:** Assistant Chief Poling is test pumping SVFD engines on Friday, June 14, 2024.

*Assistant Chief Poling*

**Equipment:** Asst. Chief Poling is working on inspecting, servicing, and repairing all equipment.

Motion to Adjourn \_\_\_\_\_/2<sup>nd</sup> \_\_\_\_\_. All ayes, passed.

Date \_\_\_\_\_

\_\_\_\_\_  
Larry Alexander, Chair

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Rosalinda Frick (Notes taken)