

SVFPD BOARD MINUTES November 19, 2025



SCOTT VALLEY FIRE PROTECTION DISTRICT
A California Special District
Siskiyou County, California
P.O. Box 130, Greenview, CA 96037
(530) 468-2170 messages only
Location: Fire Hall, 317 Maple
Greenview, CA. 96037
<http://www.scottvalleyfire.com>

Chief Paul Buchter
530-598-7249 pbuchter@live.com

Assistant Chief Steve Poling
530 340-3245
C1501poling@gmail.com

Nancy Salucci
Administrative Officer
541 210-4618
scottvalleyfire1@gmail.com

Board of Commissioners:
Larry Alexander, Chair
Kathleen Williams
Kevin Hullquist
Greg Lindholm

Summarized MINUTES from a regular Board of Commissioners meeting of Scott Valley Fire Protection District, Greenview, California. The meeting was held on Thursday November 19, 2025, and was opened at 5:33 by Chair Larry Alexander. Present were Board members Kevin Hullquist and Greg Lindholm, plus Administrative Officer Nancy Salucci, Chief Paul Buchter, Assistant Chief Steve Poling, and Administrator applicant, Jessica Purl.

BOARD REPORTS

Larry Alexander, Chair (Public Information Officer, Fire Safe Council Liaison)

Approval of Minutes from October 8, 2025 Motion Hullquist/2nd Lindholm to approve October 8th minutes. Three ayes, no noes.

November 13, 2025 meetings: No meeting was held on November 13 due to a lack of quorum. However, the warrant requests were signed, so bills could be paid. Meeting was rescheduled to November 19, 2025.

Filling vacant Board position All three Board members stated that they are still looking for an additional Board member, but have found no interested people yet. "We have four on the Board, so that's OK," stated Alexander. Lindholm will contact the County Clerk to get an up-date on the possibility of the Siskiyou County Board of Supervisors appointing an additional Board member.

Oaths of Office for Gregory Lindholm and Larry Alexander Both Lindholm and Alexander were sworn in for another term.

CLOSED SESSION – Hiring Administrator Reporting on the outcome of the closed session, the Board agreed to hire Jessica Purl at \$4,000.00 per month. No retirement benefits were offered, but the department does pay social security taxes and workers' compensation. There is an option to either work from home or from the Greenview Office, once completed. A department computer and phone will be provided. Motion to hire Jessica Purl as stated above on three months' probation beginning December 1, 2025.

Greg Lindholm (Training Center/Building Oversight/ Dalmatians liaison)

Proposed contract with Commarto –update on County Counsel Discussion

Chief Buchter has been talking at length with County Counsel Dana Barton while reviewing the proposed contract. There will be lots of up-dates to the contract.

Dalmatians financial report As of 11/02/25 \$22,597.37 in Banner Bank, \$25,328.12 in Edward Jones. It was discussed that the Board might help with the booth at the Etna Rodeo and the Siskiyou County Faire in the future. They acknowledged that our booth at the fairgrounds needs some electrical work and we need to spend some money upgrading the booth.

Continuing/New business Nothing else to report.

Kevin Hullquist (Insurance Oversight)

Continuing/New business Nothing new to report. Commissioner Hullquist continues to review the monthly receivables and payables prior to submission to the County Auditor.

Administrative Officer Salucci

Acceptance of Lions Club \$1,000 donation. Their profits from the Rodeo were split between the three Scott Valley Fire Departments. Motion to accept the generous \$1,000 donation from the local Lions Club. Motion Hullquist, 2nd Lindholm, all ayes. Passed.

RESOLUTION to approve 2025-26 grant agreement with Cal-Fire Resolution # 1119.25 was passed on November 19, 2025 to approve CALFIRE Agreement # 7GF24316 for up to the amount of \$16,671.59. Roll-call vote three ayes Alexander, Lindholm, Hullquist; no noes, no absent. Resolution passed.

Monthly revenue deposits; transfers, warrant requests, ACH approvals, annual stipend payments

Brown Act for 2026 Significant changes in the Brown Act will take effect in 2026. Jessica Purl will schedule viewing of the training session sponsored by CSDA after the first of the new year for all Board members.

Annual FF appreciation dinner set for 12/26/25 Written invitations have been sent to all members. The Chiefs will handle ordering the appreciation gifts.

Continuing/new business None

DEPOSITS: \$2138.79 from CalFire for the Scott Fire; \$2289.08 from Cross Contour LLC as payment for the Ricky Burn

Bills from November 13, 2025

Paul Buchter	1194.40	Salary
Nancy Salucci	3175.81	Salary
Steve Poling	2687.48	Salary, maintenance, Ricky Burn
Emily Langland	483.00	Ricky Burn
Nick Kraus	237.12	Ricky Field Prep
Nick Kraus	592.80	Ricky Burn
Streamline	1260.00	Annual web page hosting
Bonnie Jespersion	395.00	Payroll Services 3 rd quarter
Siskiyou Tel	92.68	Utility
CSDA	1537.00	Annual dues
Siskiyou Laser Products	43.50	Station name plaque
Mean Gene's Gas	309.34	Kerosene
Commercial Iron Works	12,500.00	Final pmt on WT 1530 tank
Ft. Jones Ace Hdw	126.26	Misc parts
Scott Valley Auto Parts	1067.65	Misc supplies/repairs
US Bank	253.75	Visa
Fairchild Med.Center	15.00	Physical M.Kraus
George Poe	1615.84	Scott & Jacket/Marble Fires

IRS payroll tax \$ EDD payroll tax \$

Bills from November 19, 2025:

Additional payroll for George Poe due to prior hours under-calculation \$1615.84; Taxes IRS \$270.10 EDD 14.34.

November 19 Deposits from CalFire strike team pay:

\$11,336.84 Bear Fire; \$1,006.25 Cecilville Fire; \$2138.79 Scott Fire. Additional deposits: \$2289.08 Ricky Burn; \$3923.86 from Jacket Fire and \$23,543.13 from Marble fire, both USFS fires.

IRS Federal payroll tax: 692.92, EDD payroll tax: \$9.81.

Annual Stipends:

Benny Austin	\$120.00
Dave Donahue	\$105.00
April Hicks	\$ 60.00
John Wear	\$285.00
Glade Stebbins	\$300.00
Dustin Wailes	\$150.00
Alex Varga	\$ 60.00
Nick Kraus	\$249.35

Alex VDerMerwe \$ 60.00
 Emily Langland \$253.96
 Larry Hicks \$240.00
 Jacob Knechtle \$ 83.11
 Jim Martin \$ 45.00
 Michael Newbre \$ 45.00
 Jaysen Scroggins \$ 90.00
 Augustine Mylan \$ 30.00
 Steve Poling \$567.95
 Josh Frick \$1343.69
 Rosalinda Frick \$129.29
 George Poe \$489.69
 Patrick Costello \$ 83.12
 Kim Knox \$207.79
 CruiseMaster Engraving \$129.20 ID Pins for strike team members

Motion to approve payment of bills from November 13th and November 19th
 Hullquist/2nd Lindholm, all ayes, passed.

Operations report: Chief Paul Buchter Gregory Lindholm will work with Chief Buchter on developing a new station on the Merchant property on Scott River Rd. The Board agreed to go ahead with the project and to source a building structure. Project will begin in January 2026 with consultation with the Merchants.

Cost-share on Federal grant SVFPD’s 1/3 cost-share on the grant Chief Hess wrote will be approximately \$6,000. The grant is for NFPA cameras, hoses, nozzles, and other equipment. Chief Buchter will start purchasing equipment on the annual CalFire 50%/50% grant upon receiving the “go ahead” from Admin. The discussion is on-going to pay someone to write a feasibility grant regarding the proposed three department consolidation. SVFPD’s contribution will likely be \$2,000.

Trainings Each department will host one training per month. Chief Hess is doing an excellent job training on a wide range of topics. Hess is California state certified and trains all three valley departments. Greg Lindholm inquired if SVFPD can become an official training site (like at College of the Siskiyous, stating “we need to offer more to our volunteers.” Chief Buchter explained that joint training is for the common good of all departments and the community. We do training through collaboration; Chief Buchter cannot be paid to train as it would be a conflict of interest with his position at the USFS. We need to continue paying Chief Hess the \$167/month. Motion to continue payments to Hess Lindholm/2nd Hullquist, all ayes, passed. Put discussion of continued payment of \$200 month to the City of Ft. Jones on the January agenda.

Continuing/New business

Motion to adjourn Hullquist, 2nd Lindholm. All ayes. Adjourned

Date _____

Chair _____

Administrative Officer _____

