



BOARD MINUTES November 10, 2020

**SCOTT VALLEY FIRE
PROTECTION DISTRICT**
A California Special District
Siskiyou County, California
P.O. Box 130, Greenview, CA 96037
(530) 468-2170 messages only
Location: Fire Hall, 317 Maple St.
Greenview, CA. 96034
<http://www.scottvalleyfire.com>

Chief Paul Buchter
530-598-7249 pbuchter@live.com

Assistant Chief Scott Frick
530 643-1413
svfiechief1501@yahoo.com

Administrator Nancy Salucci
541 210-4618 joy@mind.net

Board of Commissioners:
Larry Alexander, Chair
James C. Roseman, Vice Chair
Jay Akerman
Kathleen Williams
Kevin Hullquist

Summarized **MINUTES** from a regular Board of Commissioners meeting of Scott Valley Fire Protection District, Greenview, California. The meeting was held on Tuesday November 10, 2020 and was opened at 5:00p.m. by Chair Larry Alexander. Present were Vice Chair James C. Roseman, and board members Kathleen Williams and Kevin Hullquist, plus Chief Paul Buchter and Administrative Officer Nancy Salucci. Jay Akerman was absent.

PUBLIC COMMENTS None

CLOSED SESSION Personnel. The matter under discussion will be referred to County Counsel.

Chief Buchter
Assistant Chief position(s)

Chief Buchter is forming an internal committee with core individuals to oversee equipment and personnel.

RESOLUTION re Greenview Station lot line adjustment; authorizing Chief to represent SVFPD

A resolution was passed to allow Chief Paul Buchter to represent Scott Valley Fire Protection District with the Siskiyou County Building Department in the process of doing a lot line adjustment at SVFPD-owned parcels on Maple and Main Streets, Greenview, CA, tax lots 024-510-140 and 024-510-220.

New firefighter applications, deletions from roster

Brian Paul has moved to Montague—remove from roster. Justin Frew and Dave Donahue are both back on the roster. There are currently three applications pending: Callahan, Rogers, and Kramer.

Update on status of “chaser” vehicle for strike team participation American Diesel said they have been too busy to work on our Ford. They recommended installing a new engine. Chief Buchter will discuss the potential cost and a timeline with them.

Training/Safety/Injury and Illness Prevention Program monthly report Trainer Mike Wilson will focus on basic wildland training for now and will soon transition to structure fire training. Assistant Chief Frick handled a member’s workers’ comp claim for poison oak contacted at a strike team fire. Safety topics were how to “conduct engine inspections so as to not catch an engine on fire” and to “not get in front of a fire.”

Continuing/New business

- Veronica Rasmussen at QVIR would like her team to participate in our training. Salucci suggested QVIR contribute financially to the instructor’s fees.
- Chief Buchter will oversee the completion of the Kellems Lane project.
- We have approximately \$35,000 in equipment grants for which Chief Buchter will start making purchases.
- Scott River Station is completely vacated and the sign is removed. Tender 1537 will hopefully be housed at Captain Pearson’s. Alternatively, it can be winterized and stored outside of the Greenview Station.

Acting Chief Scott Frick is now retired.

After the meeting, Frick was honored by the Board and SVFPD personnel for his twenty years of service as a volunteer firefighter, EMT, Captain, Assistant Chief, and Acting Chief.

Frick offered to apply for a position on the SVFPD Board of Commissioners when the next position becomes available.

Administrative Officer Salucci

Monthly revenue deposits, approval and payment of bills: Budget transfers: \$36,000 will be transferred from State Other (CalFire strike team pay) into Salaries. Deposits: Strike team pay from Fay Fire \$1771.43; Noyes Fire \$1940.14 and \$1771.43; and Schoolhouse Fire \$1349.66 and \$1349.66.

Dalmatians Financial Report Edward Jones and Banner Bank investments combined: \$31,837.11.

Grant application for solar-powered water fill sites The Community Power Resiliency Allocation to Special District Program grant application was submitted to OES for \$261,000 for five solar-powered water fill sites throughout Scott Valley. There is no notification of award date in the Request for Proposal.

Approval and payment of bills

Atwood Insurance Accident & Illness	795.00	
Atwood Insurance Vehicle Blanket	2245.16	
City of Ft Jones	200.00	
Siskiyou Tel	91.14	
Pacific Power	130.57	
US Bank	1101.81	
CA Special District Assn	1050.00	Annual dues
Emergency Reporting	956.34	Annual software fee
US Postmaster	55.00	Postage
Valley Tire	2243.92	6 tires for 1518
Scott Valley Auto Parts	316.25	Batteries, equip for 1518
Cruisemaster Engraving	186.40	FF Awards/pins/plaques
Tamara Frick	496.00	Reimburse award
Joshua Frick	110.00	Reimburse physical exam
Nick Kraus	89.59	Reimburse Zogg fire expense
Steve Poling	189.62	Reimburse Zogg Fire expense
Dustin Wailes	200.00	Reimbursement boots
Nancy Salucci	179.68	Reimburse office expenses and mileage
Nancy Salucci	2218.48	Salary
Scott Frick	600.27	Salary
Paul Buchter	738.80	Salary

Motion to pay bills Hullquist/2nd Roseman. 4 ayes, 1 absent. Motion passed.

Oral communications, correspondence, continuing/new business

Salucci will draft an amendment to the Policy and Procedure Manual § 2250.40 Termination to include “falsification of records” as a serious offence that may result in termination.

October 2020 totals per Cal-Fire dispatch records

Veg Fires	Structure fires	Other fires	Medicals	Vehicle Accidents	Public Assists	Others	Total
1	0	1	22	1	1		26

SVFPD Minutes
November 10, 2020

Operations Data

	April	May	June	July	Aug	Sept	Oct	Nov
Full Strength (goal)	25	25	25	25	25	25	25	25
Active firefighters on roster	17	15	15	17	19	19	No	
Inactive firefighters	0	2	0	0	0	1	report	
Firefighters removed from roster	0	0	2	0	0	0	1	
New applications received	0	3	2	4	0	0	0	
Applications pending	1	4	3	7	5	5	3	
Applications distributed	3	0	0	?	?	?	0	
Attended 1st Tuesday drill	canc	9	6	2	19	6	7	
Attended 2 nd Tuesday drill	13	9	10	14	9	7	10	
Station Staffing: Greenview	5	3	3*					
French Creek	5	5	6*					
Callahan	3	3	2					
Moffett Creek	5	5	5*					
Masterson-Unstaffed, no vehicles								

*Station staffing to be determined

BOARD REPORTS

Larry Alexander, Chair (Public Information Officer, Grant Procurement, Fire Safe Council Liaison)

Approval of minutes Motion to approve the minutes for the October, 2020 meeting, Roseman/2nd Williams. 4 ayes, 1 absent. Motion passed.

Oral communication; correspondence; continuing/new business Chair Alexander had nothing new to report. A unanimous decision was reached to not have a December SVFPD board meeting. Warrant requests sheets will be emailed to all board members for approval.

James C. Roseman (Vice Chair, Personnel liaison)

Continuing/New business Nothing to report.

Jay Akerman (Fiscal Oversight/Insurance) Absent

Kathy Williams (Sunshine Committee)

Continuing/New business Nothing to report other than Williams continues to send birthday cards to members. Williams offered to help with administrative work. She reconfirmed that, due to COVID-19, there will be no Firefighter Appreciation Dinner this holiday season. Williams will be unavailable from December 15th through January.

Kevin Hullquist (New training facility coordinator)

New/Continuing business Nothing new to report. Hullquist affirmed that strategically placing solar-powered pump sites throughout the Valley is a good idea.

Motion to Adjourn Hullquist/ 2nd Williams. All ayes, passed.

Date _____

Chair

Administrative Officer