



SVFPD MINUTES May 11, 2023

SCOTT VALLEY FIRE PROTECTION DISTRICT
A California Special District
Siskiyou County, California
P.O. Box 130, Greenview, CA 96037

(530) 468-2170 messages only
Location: Fire Hall, 317 Maple St.
Greenview, CA. 96037

<http://www.scottvalleyfire.com>

Chief Paul Buchter
530-598-7249 pbuchter@live.com
Assistant Chief Steve Poling
530 340-3245

stevepoling64@gmail.com
Administrator Nancy Salucci
541 210-4618 joy@mind.net

Board of Commissioners:

James C. Roseman, Chair
Larry Alexander, Vice Chair
Scott Frick
Kathleen Williams
Kevin Hullquist

Kevin Hullquist

Hiring firefighters for prevention projects Following last month's discussion to hire two of SVFPD firefighters as year-round paid employees to focus on fire resiliency and brush clearing, fire suppression and medical aid dispatches. Additional suggestions included these employees have a 30-hour work week, 8 months per year. Operations was asked to create a duty-list, job description, pay-rate, and other considerations. A detailed investigation into funding this program via property taxes may be considered.

Concealed carry (weapons) policy In the discussion it was agreed that no SVFPD member shall have a weapon, concealed or otherwise, on their person or in any SVFPD vehicle or building, while engaged in District activities.

Proposed policy for approval in June 2023:

Policy 2210 Concealed Carry/Weapons Policy: *Members are prohibited from possessing a firearm while on-duty or while on or in department property or vehicles.*

Continuing/new business: Consolidation of three Scott Valley fire departments: Commissioner Hullquist asked for clarification of the Board's position on the Consolidation process. Hullquist made it clear the he was not against consolidating the three Scott Valley fire departments. A motion was made to clarify which entities are currently involved in this process. They are Scott Valley FPD, Etna FD, and Fort Jones FD. No other entities are currently being considered in the consolidation. Chief Buchter will report, as needed, on progress with the process. Motion Hullquist/2nd Alexander, three ayes (Hullquist, Alexander, Frick), abstain Roseman.

Kathy Williams Excused absence

Dalmatians Report Banner Bank for May: \$10,237, Edward Jones \$19,342.

Scott Frick (Fiscal Oversight)

Fund balance reserve policy Commissioner Frick explained that considering the rising costs for doing business, our current fund balance policy of \$100,000 in reserve is out-of-date. He suggested \$200,000

Summarized MINUTES from a regular Board of Commissioners meeting of Scott Valley Fire Protection District, Greenview, California. Chair James C. Roseman opened the meeting on Thursday, May 11, 2023 at 6:00p.m. Present were Vice Chair Larry Alexander, Kevin Hullquist and Scott Frick, plus Assistant Chief Steve Poling, and Administrative Officer Nancy Salucci. Commissioners Kathy Williams—excused absence.

Public Report Period None

BOARD REPORTS

James C. Roseman, Chair, (Personnel Liaison)

Approval of Minutes from the April 13, 2023 meeting were approved. Motion: Frick/ 2nd Alexander, all aye votes.

Continuing/new business Chair Roseman announced his intention to retire at the end of his term (12/3/2023), or sooner, if a replacement Commissioner could be appointed prior to that time.

Larry Alexander, Vice Chair

Short- and long-range Board plans Nothing new to report.

Workers' Comp committee report FASIS, our current provider, quoted \$41,000 for FY 2023-2024 beginning 7/1/2023. FASIS requires three-month's notice to withdraw without penalties from their program. We are awaiting a quote from SDRMA, our current property and liability insurer.

Continuing/new business Nothing to report.

would be a more practical amount. Motion Alexander/2nd Hullquist to raise the reserve balance to \$200,000.00. All ayes, passed. **Proposed policy for approval in June 2023:**

3020.30 5/11/23 Fund Balance Policy: *The District is committed to maintaining a prudent level of financial resources to protect against the need to reduce service levels because of temporary revenue shortfalls or unpredicted expenditures. Due to significant cost increases in insurance coverage, capital equipment, radios, constructing the new training facility in Greenview, building or leasing a new station on Scott River Road, plus mandatory compliance with State mandates, the District's Minimum Fund Balance Policy requires a Reserve for Economic Uncertainties, consisting of unassigned amounts, equal to no less than \$200,000.00.*

Continuing/New business Nothing new to report.

Administrative Officer Nancy Salucci

May revenue: Deposits--\$100 Annual donation from Gamma Omricon Master. A thank you note will be written. Motion to accept the donation Hullquist/2nd Alexander. All ayes. Passed.

ACH Transfers: IRS Q2 \$1329.32; EDD Q1 \$173.69

May Bills:

Paul Buchter	1137.52	Salary
Steve Poling	1137.52	Salary
Nancy Salucci	3302.85	Salary
Nancy Salucci	152.20	Mileage
Siskiyou Tel	92.69	Utility
Pacific Power	428.17	Utility
USBank	157.56	Fuel
FJ Hdw	8.97	Parts
City of Ft. Jones	200.00	Donation
Mean Gene's	443.58	Kerosene & diesel
Scott Valley Auto Parts	215.01	Parts

Motion to approve bills Hullquist/2nd Frick, all ayes.

ACH Transfers: IRS Q2 \$1329.34; EDD Q1 \$164.85

Preliminary 2023-24 Budget includes \$174,184 projected income (excluding strike team participation) and \$251,000 in projected expenses. Our appropriations for contingencies account can cover the deficiency. The contingency figure will be calculated by the County Auditor at the end of June.

RESOLUTION No. 2023-0511 declaring an election be held in SVFPD's jurisdiction was passed and adopted with 4 ayes and one absent.

Annual audit for 2021-21 The annual audit soon will be conducted by Smith & Newell, CPA's.

License Agreement for French Creek Station. A new agreement has been made between Chief Buchter and landowners, the Batistich Family Trust, to continue having our station on their property. Motion to approve the license agreements Alexander/2nd Hullquist. All ayes. Approved. See attached license agreements.

Training Center up-date Chief Buchter received three bids for metal building. All were in the \$30,000-\$40,000 range but they do not cover equal construction components, i.e., plumbing, electrical, insulation, installation, concrete slab, etc. The Board agreed that the Chief will select a contractor and make all decisions about what is needed.

Assistant Chief Steve Poling: Operations reports:

Training/Safety/Illness Prevention Recent safety topics included pump safety and recirculation valve use. A special multi-casualty drill was held with all Scott Valley agencies covering staging, active shooter identification, safety, vehicle extrication, vehicle fires, patient care and transport.

Continuing/New business We've recently had three new firefighter applications. Poling will be taking equipment to Freightliner for repairs. "New" Engine 1516 is nearly finished, just awaiting decals.

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Operations Data

	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May
Full Strength (goal)	25	25	25	25	25	25	25	25	25
Active firefighters on roster	17	17	17	17	15	15	15	17	19
Inactive firefighters	1	1	1	1	0	0	0	0	0
Firefighters removed from roster	0	0	0	0	0	0	0	0	0
New applications received	2	1	0	0	3	0	1	0	2
Applications pending	2	3	3	3	3	3	4	0	2
Attended 1st Tuesday drill	5	10	7	10	15	8	10	7	14
Attended 2nd Tuesday drill	7	-	6	0	8	7	3	5	9
Station Staffing: Greenview	6	6	6	6	6	6	6		
French Creek	3	3	3	3	3	3	3		
Callahan	1	1	1	1	1	1	1		
Moffett Creek	8	8	8	8	8	8	8		

Motion to Adjourn Frick/ 2nd Alexander. All ayes, passed.

Date _____

 Chair

 Administrative Officer

